

## Regulation 4

### SCHEDULE 1

#### PART I

#### **Application form for authority to carry on an insurance business**

To the Insurance Supervisor

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(State name of the company (or proposed company) for which a licence is required)

On behalf of the above company I hereby apply for the grant of authority to carry on an insurance business under Section 6 of the Insurance Act 1986 for the Class or Classes of insurance stated herein.

I declare that the information given in the Appendix hereto is correct to the best of my knowledge and belief.

Date

Signed

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(State in full the name and address of the Applicant and the capacity in which he makes the application)

Note: The Insurance Supervisor may request further information or documents in the course of considering this application.

## APPENDIX

1. Name of Company  
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2. Address of registered office  
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3. Business address  
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4. Date and number of Incorporation  
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5. Authorised share capital distinguishing between different classes of shares  
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6. Issued share capital  
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7. Paid up share capital  
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8. State the amount, if any, of share premium and the amount paid up  
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9. Give details of any letter of credit to be issued in support of the initial financing requirement  
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10. State the amount by which the assets of the company exceed its liabilities (including all contingent or proposed liabilities, but not those in respect of share capital)  
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11. State who holds (a) legal interest and (b) the ultimate beneficial interest in the shares of the company  
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12. State whether the company has a parent, and if so, give the name and country of incorporation of the ultimate holding company and any intermediate holding company  
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13. State whether the company has any subsidiary companies, and if so, give names, activities and percentage holdings of their equity  
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14. State whether the company has any associated companies, and if so, give (a) names, (b) activities, and (c) the proportion of the nominal value of each class of shares held by the applicant  
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15. State the Class or Classes of insurance business for which authorisation is sought
16. State the sources of business and the approximate percentage expected from each source
17. State details of the anticipated net retentions for each Class of business for which underwriting authority is sought, during the forthcoming underwriting year.
18. State the nature and extent of the existing or proposed reinsurance arrangements for each Class, giving the fullest details of such reinsurance support including details of reinsurers writing 10 % or more of any contract
19. Describe fully the intermediate processes which may occur between the payment of a premium by an original Insured and the receipt of funds by the company. Describe in particular any route involving an underwriting agent. Give the name and address of the underwriting agent
20. State the date on which the company's financial year will end
21. Indicate the intended areas of investment of future funds
22. State whether the company proposes making any loans to its directors, managers, or associate companies
23. State, in respect of each of the Directors, and the Secretary of the company, the following particulars:-
  - (a) Name
  - (b) Private address
  - (c) Nationality
  - (d) Insurance experience
  - (e) Other business experience
  - (f) Professional qualifications

In addition state particulars of all previous changes in the name or nationality of each of the Directors and Secretary



## **PART II**

### **Supplementary documents and information to accompany applications**

1. A questionnaire in the form set out in Schedule 2, completed by every individual who is or will be, Director, Controller, Chief Executive or Manager of the applicant.
2. A copy of the Memorandum and Articles of Association of the applicant.
3. A 3 year Business Plan containing:-
  - (a) projected Revenue or Fund Account(s), Profit and Loss account and Balance Sheet giving details as required in the prescribed formats;
  - (b) in the case of an insurer intending to carry out long term business, an estimate of new business premium volumes and a projected profit profile for each type of product;
  - (c) a cash flow projection; and
  - (d) a statement of the principal assumptions on which the business plan has been prepared
4. Confirmation by the Auditors that they:-
  - (a) have accepted, or are prepared to accept, appointment.
  - (b) carry Professional Indemnity insurance for not less than £10 million, and
  - (c) consider the information provided in respect of the Business Plan to have been properly prepared on the basis of the assumptions made by the Directors of the company.
5. If the company is to carry on long-term business confirmation by the Actuary that he:-
  - (a) has accepted, or is prepared to accept, appointment and is qualified to do so;
  - (b) considers the financing of the company to be sufficient to cover both technical reserves and the required margin of solvency during the first three financial years following authorisation, and
  - (c) agrees with the information provided in the Business Plan in so far as it relates to long-term business.
6. A copy (or draft) of any inwards reinsurance contract, binding authority or agency agreement that has been (will be) entered into.
7. A copy (or draft) of any agreement with persons (other than employees) who will manage the business of the company.
8. Where the applicant is a subsidiary company, a copy of the accounts of the parent company made up to a date not more than 15 months before the date of the application.